
Mission

To provide quality legal services in a timely manner to the Board of County Commissioners (BCC), its subordinate offices and staff, other elected Constitutional Officers and their staffs, and as otherwise directed by the BCC.

Business Strategy

Primary functions of the County Attorney's Office (CAO) are to:

Conduct legal research and render legal opinions.

Draft/review/revise ordinances, resolutions, contracts, real property instruments, legislation, and similar items.

Negotiate and coordinate intergovernmental arrangements on a wide array of subjects.

Defend or otherwise represent the County in judicial and administrative proceedings.

Monitor outside counsel when specialized expertise, not maintained within CAO, is required.

Provide real property acquisition services supporting the County's road building program.

Objectives

Emphasize integrity, economy, and efficiency while maintaining quality in providing legal services.

Participate in or monitor all litigation to which the County is a party, attempting to resolve all disputes outside the judicial framework.

Participate in a direct or support capacity to accomplish County and departmental projects in accordance with priorities established by the BCC.

Maximize use of advances in "information" technology in performing legal research, compiling attorney work product, and communicating that product to CAO's customers.

Promote taxpayer confidence in CAO's efforts to serve the County and its citizens.

Department:		ADMINISTRATIVE OFFICES		Seminole County	
Division:		COUNTY ATTORNEY			
Section:		OPERATIONS		FY 2002/03	
		2000/01 Actual Expenditures	2001/02 Adopted Budget	2002/03 Adopted Budget	% Change 2002/03 over 2001/02
EXPENDITURES:					
Personal Services		1,129,879	1,206,197	1,264,258	4.8%
Operating Services		164,594	278,786	283,596	1.7%
Capital Outlay		0	0	0	
Debt Service		0	0	0	
Grants and Aid		0	0	0	
Reserves/Transfers		0	0	0	
Subtotal Operating		1,294,473	1,484,983	1,547,854	4.2%
Capital Improvements		0	0	0	
TOTAL EXPENDITURES		1,294,473	1,484,983	1,547,854	4.2%
FUNDING SOURCE(S)					
General Fund		1,294,473	1,484,983	1,547,854	4.2%
TOTAL FUNDING SOURCE(S)		1,294,473	1,484,983	1,547,854	4.2%
Full Time Positions		17	17	17	
Part-Time Positions		1	1	1	
New Programs and Highlights for Fiscal Year 2002/03					
Professional services provided in the FY 02/03 budget:					
Outside counsel					50,000
Outside counsel for handling various labor-law matters					31,500
An interfund transfer from the Transportation Trust Fund provides funding for approximately 30% of the County Attorney's Office budget. Nine County Attorney Personal are dedicated to supporting the Public Works Department in acquisition, eminent domain, and stormwater.					
Capital Improvements	2002-03	2003-04	2004-05	2005-06	2006-07
Total Project Cost	0	0	0	0	0
Total Operating Impact	0	0	0	0	0